

Grace-St. Luke's Episcopal Church - Memphis, Tennessee
Staff Position: Director of Youth and Family Ministry
Position Available: June 2024
Reports To: The Clergy

Recruitment Notice
June 2024

Modeling Christian discipleship and leadership, Grace-St. Luke's Director of Youth and Family Ministry collaborates with the Part-Time Youth Formation Associate and the Clergy by working on Sundays, weekday afternoon-evenings, and occasional Saturdays, as the lead staff person to build relationships with middle school and high school youth and youth parents; encourage regular worship, Christian formation, and community engagement (outreach, justice) ministry participation; teach formation/education classes; and facilitate play activity through Episcopal Youth Community (EYC), all for youth to become faithful and always maturing Christians.

Primary Role: Design and lead all programming for middle and high school youth in collaboration with the Part-Time Youth Formation Associate and recruited adult volunteers. Serve as staff leader in ministering and communicating to youth and youth parents for Sunday, weekday, and weekend offerings. Organize and maintain youth outings, mission trips, and overnight events. Maintain office and program hours between the parish house and offsite locations for 15-20 hours/week.

General Responsibilities

- Attend and be a visible presence during Sunday morning and/or evening worship and fellowship offerings to model, join, and support youth in the communal experience of sacred gatherings.
- Encourage and recruit youth participation in parish liturgical ministries, such as Acolyte, Chorister, Lector, and Eucharistic Minister, in collaboration with ministry area leaders.
- Serve as lead teacher and partner with the Part-Time Youth Formation Associate and/or adult volunteer teachers for Sunday morning or afternoon youth formation ("Sunday School") classes, including for the sacrament of Confirmation.
- Lead Sunday afternoon-evening play and learning activities with adult volunteer mentors for the parish Episcopal Youth Community (EYC), as well as occasional parish and diocesan activities.
- Develop and lead weekday morning and/or evening fellowship offerings hosted both at or away from the parish to support youth beyond Sunday worship, formation classes, and EYC.
- Encourage youth participation in diocesan sponsored "Happening" program and community.
- Recruit and maintain a Youth Advisory Committee to support administration and events.
- Guide youth participation in community engagement (outreach and justice) initiatives.
- Plan and coordinate youth-related communications for all parish-wide platforms.
- Meet weekly with fellow youth, Clergy, and Staff colleagues.
- Maintain current Safe Church certification required for all church employees and volunteers.
- Pay attention to and report pastoral concerns of youth and youth households to the Clergy.
- Other duties as may be fittingly assigned for fall, winter, spring, and summer by the Clergy.

Minimum Requirements

- Have a mature and informed Christian faith.
- Bachelor's degree and church administration work experience (3-year minimum preferred)
- Youth or young adult related work and leadership experience (3-year minimum preferred)
- Positive and congenial interpersonal relationship skills for work with youth and youth parents
- Exceptional, motivated, and proactive communication and planning skills
- Strong organizational, attention-to-detail, and time management skill
- Computer, electronic communication, and audio-visual equipment handling skills beneficial

Send questions and to orencher@gracestlukes.org.

The Rev. Ollie V. Rencher, Rector | 901-252-6320